CARLTON MINIOTT PARISH COUNCIL

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Telephone Number 07999 627964

Meeting date: 19th October 2026
Chairperson: Councillor H Bailey Chapman
Councillors attended: J Nickson, D Littlefair

Members of the Public: None

1. **Apologies**: G Chapman, G Chaplin.

2. **To agree the Minutes of the last Parish Council Meeting:** The minutes of the meeting held on 28th September were agreed by all councillors and signed by the chairperson

3. **North Yorkshire Council Report:** No contact from the council. Clerk to contact council to find out who will be our new point of contact in place of Gareth Dadd.

4. **Clerk's Report:** New Clerk appointed on a 4-month trial, to be reviewed at the end of January 2027, if everyone is happy the full contract will be in place. Rosemary updated regarding banking which she now has access to. The account is up and running with same amount as emailed to Hannah – Hannah chasing email as cannot find. Mobile number on bank account will be changed when new Clerk is ready, Rosemary will continue to pay invoices until such time. Only clerks' salary until Jan then the installation of the Christmas lights and the donation to the church for electricity will need to be actioned. Rosemary has filled out the mandate form with her details to be removed and the new clerk to be added, Chairperson and another councillor to become signatories. Rosemary has worked approx. 25 hours as the stand in clerk which she will invoice for. Nothing has happened in the bank account, so no statements have been produced.

5. **General Parish Matters:** New clerk appointed. No new councillors have come forward, the campaign to recruit will be renewed by Chairperson via website and noticeboard. Discussion regarding if the parish council stopped existing what would happen to the playing field. Control would go to the council, and the parish would lose any control they have regarding local matters and the playing field. A large banner discussed to advertise recruiting members for the playing field committee. If new members aren't found the playing field committee will fold and control handed back to the parish council. Swings have failed tests and have been cut down, no money for new ones.
   Decision will be made when the current playing field committee let parish council know exactly what they are doing.
   Look into how the parish became responsible for the playing field, was it gifted, is it protected as green space. Chairperson to look for the info regarding this matter. If the playing field committee collapse legal representation was discussed to check responsibilities from the parish council point of view.
   Defib is the parish council responsibility – clerk to order new pads. Going forward 1 set of new pads will be ordered each year so there is always an in date/replacement set available.

6. **Highways:** Potholes – no action needed as highways look to be dealing with issues. Yellow markings have appeared around the potholes.

7. **Planning Applications**: No updates

8. **Planning Decisions:** No updates

9. **Playing Field:** Briefly touched on this during point 5 chairperson to contact playing field committee before the next meeting for an official update.

10. **Finance:** Bank account is good – no big projects to be taken on. We need to make sure we have 1 year's worth of payments in the savings going forward. When the annual figures are done we will have a good idea of the figure needed to run the parish for 1 year. Find the mandate form. 2 forms of ID needed for the bank account from clerk and 2 councillors.

11. **Administration :** Nothing to report.

12. **Items for the next Agenda:** Precept